



**Board Meeting Minutes**  
**WISH Community School**  
**6550 West 80<sup>th</sup> Street, Los Angeles CA 90045**  
**Call in Conference Call 1-641-715-3680 Access Code 970986#**  
**(Entrance on Emerson Avenue)**

January 10, 2019 at 5:00 p.m.

**I. CALL TO ORDER**

Meeting was called to order by at 5:02 p.m.

**II. ROLL CALL**

Board Members Present: (Names with "X" indicates present):			
Dr. Michelle Windmueller, <i>President</i>	X	Dr. Danelle Fisher, <i>Vice President &amp; Secretary</i>	
Suzanne Madison Goldstein	X	Benjamin Tysch	X
Matthew Swanlund	X	Miles Remer, Treasurer	X
Dr. Irene Oliver	X	Jason Rudolph	X
Dr. Vicki Graf	X	Dr. Mary McCullough	X
Mike Abercrombie	X		
Guests Present: (Names with "X" indicates present):			
WISH Charter Staff Members Present: (Names with "X" indicates present):			
Dr. Shawna Draxton, Executive Director	X	Jennie Brook, WISH	X
Stephen De La Rosa, ExED	X	Samira Estilai	X

**III. PUBLIC COMMENT** - Jana Koppula, WISH Auction per Shawna. Can the board think of auction items to donate for launch on March 2? Michelle will get ideas from Shawna and Jennie to share with Board.

**IV. MINUTES:** Approval of December 6, 2018 Board meeting minutes. Will table minutes for February meeting due to lack of quorum of directors present at December meeting.

## **V. AGENDA**

### **A. Reports of Officers and Committees**

1. **President and Vice President** (Dr. Michelle Windmueller, Danelle Fisher)
  - a. Dr. Windmueller Introduced Stephen De La Rosa, ExED, the permanent liaison with ExED.
  
2. **Facilities Committee (Suzanne Goldstein, Matthew Swanlund, Dr. Michelle Windmueller)** - Committee report
  - a. Mrs Goldstein will be meeting with an outside broker and will brief the Board in February.
  
3. **Executive/Governance Committee** (Danelle Fisher, Suzanne Madison Goldstein, **Dr. Michelle Windmueller**) - Survey questions and ED evaluation questions were discussed at the last meeting. Dr. Windmueller will review with Dr. Draxton and will meet with the Committee to discuss in a closed session. Mrs Goldstein reached out to district regarding EL enrollment and are waiting on response. Board members' children attendance policy is being drafted and anticipated to be proposed for adoption by end of school year. Parent compact under review and will share at February's meeting.
  
4. **Executive Director Monthly Report** (Dr. Shawna Draxton) Dr. Draxton provided her monthly report as follows:
  - All Schools Professional Development on 1/7/19 with guest speaker focusing on GATE.
  - Strike update - directives have been given to staff around operations, picketers, media and student responses, and updated blasts have gone out to the community. Strike likely to occur Monday and is projected to last 2-4 days, co-located schools have identical plans re accounting for attending students, and all principals coordinating together.
  - Dr Draxton provided a photo montage showing academic progress
  - Parent Engagement Policy will continue to be discussed
  - Financial update: Discussed implications of proposed cuts to increase reserve
  - Mandated Trainings - completed
  - Facility negotiations - on hold for the next two weeks
  - WASC - moving ahead for the HS

- Site Review Q2 upload - completed
- Renewal - waivers expected to be approved

5. **Finance Committee/ExED (Miles Remer, Ben Tysch, Jennie Brook, Stephen De La Rosa, Samira Estilai)**

- a. Committee report; Review of Financial Dashboards for Elementary and Secondary Schools; and Cash Flow Status Report: See financial dashboard and analysis in drive for details

6. **Curriculum Committee (Dr. Vicki Graf, Dr. Irene Oliver, Dr. Mary McCullough, Dr. Michelle Windmueller)**

- a. Committee Report
- b. RTI Research Study Report **PROJECT FOCUS** (Dr. Athena Trentin and Dr. Brenna Rivas of SMU appeared via Skype and presented their proposal to the board)

Project Focus Goals & Outcomes:

- i. Gain broad picture of RTI/MTSS implementation
  - ii. Learn which factors are associated with stronger reading outcomes for students receiving Tier 3, SPED, and/or Dyslexia services
  - iii. Develop a rich database that will help with professional development for teachers and the design of feasible and promising interventions for students.
    - Grades 1-5, focus on all types of disabilities for reading instruction, resources are different across the country. The goal is to help other researchers to build professional development databases, and identify what are best practices
- IV. Description of benefits for partner schools including stipend, access to database.  
 Board members posed questions and then discussed. Single item agenda proposed for special meeting to vote using home address information with a single call in number for Monday, January 14 at 7:45 am.

7. **Development Committee (Mike Abercrombie, Matthew Swanlund, Jason Rudolph, Dr. Michelle Windmueller) -**

- a. Committee Report

- Slides reviewed. Activity will ramp up next month.
- Jason Rudolph and Miles Remer to attend WCA Meeting to discuss committee strategy
- Need to formalize and vote to establish a development committee on the WISH Board at the February meeting

8. **Strategic Planning Committee (Ben Tysch, Mike Abercrombie, Suzanne Madison Goldstein, Dr. Vicki Graf, Dr. Michelle Windmueller) -**

a. Committee Report

- Growth models discussed at December meeting, including desire to eventually expand and extend model in SoCal. Jason Rudolph to join conversation

9. **Special Committee(s) WISHForward** (Suzanne Madison Goldstein, Dr. Michelle Windmueller) Update.

b. LMU/WISH Working Group

10. **Action Items**

1. **Renewal of the Line of Credit with Pacific Western Bank**  
(Samira Estilai)

- \$225,000 line of credit offered, Dr. Windmueller/Dr. Fisher to sign and Dr. Draxton to draw funds
- Dr. Windmueller moved to renew, Miles Remer seconded. Board members present voted unanimously to approve (Windmueller, Abercrombie, Goldstein, Graf, Oliver, Remer, Rudolph, Swanlund, Tysch).

2. **Approval of Los Angeles County Office of Education documents to allow for electronic funds transfer (EFT) payments of state revenue for WISH Community and WISH Academy** (Samira Estilai)

- Miles Remer moved, Dr. Graf seconded. Board members present voted unanimously to approve (Windmueller, Abercrombie, Goldstein, Graf, Oliver, Remer, Rudolph, Swanlund, Tysch)

3. **Literature and Library Selection Policy - Review and Vote** (Dr. Michelle Windmueller) [Literature and Library Selections](#)  
[CDE Recommended Literature List](#)

- Jason Rudolph commented that he reviewed and is satisfied,

in line with CDE.

4. **WISH Literature Selection and Audio Visual Selection Policy** - Review and Vote (Dr. Michelle Windmueller)  
[WISH Literature Selection and Audiovisual Selection Policy](#)
5. **Complaint Procedures for Literature or Media Selections** - Review and Vote (Dr. Michelle Windmueller) [Complaint Procedures Literature or Media Selections](#)
  - Items 3, 4 and 5, Dr. Graf moved, Suzanne seconded. Board members present voted unanimously to approve (Windmueller, Abercrombie, Goldstein, Graf, Oliver, Remer, Rudolph, Swanlund, Tysch)
6. **Wish Board “Give or Get” Policy** (Mike Abercrombie, Miles Remer)
  - Proposed for 2019. Mike Abercrombie suggested that a Give/Get policy will promote sustainability by asking for board members to give/get specified amount per school year. Development Committee will also have separate giving goals. Miles Remer researched other nonprofits and schools and reported on their Give/Get policies. Jason Rudolph expressed concerns that proposed policy needs clarity, and can be problematic in terms of legal/compliance. Robust discussion of pros and cons and history of similar proposals. Jason Rudolph to rework from a legal perspective. Dr Windmueller continued item for discussion and action on February’s agenda.
7. Committee Meetings Dates, Times and Room Reservations (Dr. Michelle Windmueller) A Google Doc was placed in the Board Folder for committee chairs to complete the dates/times/need for meeting location.

#### 11. CLOSED SESSION ITEMS:

- a. **Litigation Matter under Brown Act Sec. 54956.9:** (Suzanne Madison Goldstein). Discussion with outside counsel of resolution of pending claim.
- b. Potential Litigation Matter (**Student Expulsion**) under **Brown Act Sec. 54956.9:** (Suzanne Madison Goldstein) Discussion with outside counsel

**B. Special Orders of Business: None.**

## **VI. ADJOURNMENT**

The meeting was adjourned at 7:13 p.m.